

MLA WORKS CITED STYLE GUIDE

Based on the *MLA Handbook for Writers of Research Papers*, 7th ed.

This is a guide for the **MLA (Modern Language Association) style**. Always consult your instructor for preferences in usage.

General Guidelines

- ⇒ Always ***italicize*** the titles of books, magazines, and journals. Underlining is no longer acceptable.
- ⇒ Follow the guidelines in section 7.5 of the *MLA Handbook* for publisher abbreviations.
- ⇒ Abbreviate the names of months in your works cited, except for May, June, and July.
- ⇒ Punctuation is very important. Pay careful attention when writing your paper.
- ⇒ After the first line of each entry, indent one-half inch and double space the entries throughout your works cited page.
- ⇒ Always alphabetize your works cited page by author or editor's last name. If there is no author or editor, alphabetize by title.
- ⇒ If the publication or webpage is undated, use n.d.
- ⇒ Provide the URL of a website only if the site will be difficult to locate without it, or if required by your instructor. In such cases, the URL should be inserted at the end of the citation after the date of access and enclosed in angle brackets (<>).

Basic In-Text Citation Rules

- ⇒ All sources in your paper should be included in the works cited page.
- ⇒ If you have end-notes, they should be compiled on a separate page from your paper and your works cited page.
- ⇒ If you wish to cite an entire work, it is preferable to include it in the text of your paper.
- ⇒ If you cite a source and its title is included in your paper, the title of the work should be italicized in your text. Do not italicize the name of the author.
- ⇒ Your works cited page should come at the end of your paper, following the last page. The page number should continue in the original order. Example: If your last page was 12, your works cited page would begin on page 13.

Edward G. Schumacher Memorial Library

Print Sources

Book with One Author

Ehrenreich, Barbara. *Nickel and Dime: On (Not) Getting By in America*. New York: Metropolitan, 2001. Print.

Two or Three Authors

Behrendt, Greg, and Amiira Ruotola-Behrendt. *It's Called a Breakup Because It's Broken*. New York: Broadway, 2005. Print.

More than Three Authors

Williams, Jan R., et al. *Financial Accounting*. 11th ed. Boston: McGraw, 2003. Print.

No Author

Time Almanac: 2009. Chicago: Encyclopedia Britannica, 2009. Print.

Editor

McNally, John, ed. *The Student Body: Short Stories About College Students and Professors*. Madison: U of Wisconsin P, 2001. Print.

Corporate Author

American Society of Health-System Pharmacists. *Consumer Drug Reference*. Bethesda: Consumer Reports., 2007. Print.

Annual Report

McDonald's Corporation. *Annual Report*. Chicago: McDonald's, 2009. Print.

An Editor in Addition to an Author

Shakespeare, William. *Hamlet*. Ed. Richard Baines. Sydney: Arnold, 1994. Print.

Single Work from an Anthology

Haywood, Eliza. "Fantomina: Or, Love in a Maze." *The Norton Anthology Literature By Women*. Ed. Sandra M. Gilbert, et al. New York: Norton, 1996. 205-24. Print.

Book Published in a Second or Later Edition

Gibaldi, Joseph. *MLA Handbook for Writers of Research Papers*. 6th ed. New York: MLA, 2003. Print.

Article in a Reference Book

Denno, Deborah W. "Crime Causation: The Field." *Encyclopedia of Crime and Justice*. Ed. Joshua Dressler. Vol. 1. New York: Macmillan, 2002. Print. [Include author (if any), title of article or chapter in quotation marks, title of book italicized, editor, edition (unless first edition), volume, place of publication, publisher, year, pages unless volume is in alphabetical order, publication medium and series.]

Article in a Reference Book not Arranged in Alphabetical Order

"Mental Health Statistics." *Mental Health Disorders Sourcebook*. Ed. Karen Bellenir. 3rd ed. Detroit: Omnigraphics, 2008. 15-22. Print. Health Ref. Ser.

Encyclopedia Article, Signed

Middleton, John T. "Air Pollution." *The Encyclopedia Americana*. 2006 ed. Print.

Dictionary or Encyclopedia Article, Unsigned

"Material." *The New Oxford American Dictionary*. 2nd ed. 2005. Print.

Previously Published Scholarly Article Reprinted in a Collection of Essays

Brown, Waln K. "Black Female Gangs in Philadelphia." *International Journal of Offender Therapy and Comparative Criminology* 21.2 (1977): 221-28. Rpt. In *Female Gangs in America: Essays on Girls, Gangs and Gender*. Eds. Meda Chesney-Lind and John M. Hagedorn. Chicago: Lake View, 1999. Print. [21 is the volume and 2 is the issue.]

Book in a Series

Evans, Kim Masters. *The American Economy*. Detroit: Gale, 2007. Print. Information Plus Ref. Ser.

Government Publication

"Social Security Trust Funds: 1980 to 2000." United States Census Bureau. *Statistical Abstract of the United States: 2001*. 121st ed. Washington: GPO, 2001. Print.

United States. Dept. of Labor. Bureau of Labor Statistics. "Medical Assistants." *Occupational Outlook Handbook 2010-2011*. Washington, D.C.: U. S. Government Printing Office, 2010. Print.

Article from a Weekly Magazine and Weekly News Service—use a + sign if article not on consecutive pages.

McGregor, Jena. "When Service Means Survival." *Businessweek* 2 Mar. 2009: 26-33. Print.

Article from a Monthly Magazine With Two Authors

Tanaka, Jennifer, and Mary Jones. "Life on the Other Side." *Chicago* Mar. 2009: 56-59. Print.

Newspaper Article—use a + sign if article not on consecutive pages

Dolan, Matthew. "Ford Benefits as GM, Chrysler Stumble." *Wall Street Journal* 20 Feb. 2009, late ed.: B1+. Print.

Article in a Scholarly Journal-If journal is online and page numbers not given or not continuous throughout online issue, use n. pag.
DiCecco, Kara. "The Integrated Outsourcing Facility." *Journal of Legal Nurse Consulting* 18.4 (2007): 25-26. Print. [18 is the volume and 4 is the issue.]

A Brochure or Pamphlet

The Boeing Co. *Electronic Flight Bag*. Seattle: Boeing, 2008. Print.

Media and Interviews

Personal Interview

Pooh, Winnie the. Personal Interview. 23 Feb. 2009.

Film or Video Recording

The Dark Knight. Dir. Christopher Nolan. Perf. Christian Bale. Warner Bros., 2008. DVD. [Include original release date after performer's name.]

Electronic Sources (Web Publications)

Basic Entry-Entire Website

Tbs.com. Time Warner, 2009. Web. 24 Feb. 2009. [**Webpage title, webpage sponsor, webpage date, medium, date you found webpage.**]

Basic Entry-Webpage Article

Katz, Aryeh. "A Beginner's Guide to Precious Metals." *Investopedia.com*. Investopedia ULC., 9 Sept. 2008.

Web. 26 Feb. 2009. [**This entry includes webpage author, title of article in quotation marks, title of webpage, sponsor of web site, date of article or web site, publication medium, and date retrieved. Please note that if the author and web site title are not available, you may leave them out. If the website date is not available use n.d. If the website sponsor is not available use N.p.**]

Online Periodical

Triggell, Guy. "From Snapping Turtles to Specialville, Town Names Revealed." *Southtown Star*. Southtown Star, 18 Feb. 2009. Web. 26 Feb. 2009

[**This entry includes article author, title of article in quotation marks, title of webpage, sponsor of webpage, date of article, publication medium, date you found article.**]

Work on the Web Cited with Print Publication Data

Obama, Barack. "Becoming President." *Black Enterprise* 5 Nov. 2008: n. pag. *American Heroes*. Web. 7 Nov. 2008.

Online Government Publication

United States. Dept. of Health and Human Services. Ctr. For Disease Control and Prevention. Coordinating Ctr. for Health Promotion. *Targeting Tobacco Use*. Apr. 2007. Web. 20 Jan. 2008.

United States. Dept. of Labor. Bureau of Labor Statistics. "Medical Assistants." *Occupational Outlook Handbook 2010-2011*. 2010. Web. 18 Sept. 2010.

A Listserv, Discussion Group, or Blog

Frauenfelder, Mark. "Errol Morris' Film: 'Stand Up to Cancer.'" *Boing Boing*. Boing Boing, 9 Sept. 2008. Web. 27 April 2009.

Tweet (Posting on twitter.com)

Steyn, Mark (MarkSteynOnline). "Republican debates show winners and losers in 2016 election." 10 Oct. 2015, 8:20 p.m. Tweet.

MLA posted guidelines on their website for how to cite a tweet on a Works Cited page. Begin with the user's name (Last name, First name) followed by his/her Twitter username in parentheses. Insert a period outside the parentheses. Place the tweet in its entirety in quotations, inserting a period after the tweet within the quotations. Include the date and time of posting, using the reader's time zone: separate the date and time with a comma and end with a period. Include the word 'Tweet' afterwards and end with a period.

E-mail

Rogers, Roy. "Re: Chicago politics." Message to the author. 24 Dec. 2014. E-mail.

(Include the author of the message, followed by the subject line in quotation marks. State to whom the message was sent, the date the message was sent, and the medium of the publication.)

Facebook

Jane Hawthorne posted her poem called "Summer Days" on a Facebook page called "Shakespeare Insights" which is edited by James Lewis.

Hawthorne, Jane. "Summer Days." "Shakespeare Insights." Ed. James Lewis. *Facebook*. Facebook, 1 May 2014. Web. 15 July 2015.

Basic format: Author last name, first name, middle initial, if known (Screen Name, if known). "Title of posted work or generic label such as 'comment'." "Title of the entire Facebook page, if known and not previously given." Author or editor of the page. Facebook. Facebook, Day Month Year of posted work. Web. Day Month Year accessed.

YouTube Videos

The Modern Language Association does not currently prescribe a citation style for YouTube videos. Based on MLA standards for other media formats, the following format is acceptable for citing YouTube videos.

Shimabukuro, Jake. "Learning to use reference sources in your library." Online video clip. *YouTube*. YouTube, 22 Apr. 2015. Web. 9 Sept. 2015.

(Entry includes author's or poster's username. "Title of image or video." Media type. Name of website. Name of website's publisher, date of posting. Medium. Date of retrieval.)

Formatting the Works Cited List

The works cited list comes after the end of the paper and starts at the top of the first page after the last page of text. You must number each of the pages continuing the page numbers, in the top right hand corner of each page. The title *Works Cited* must be centered and the first entry must be double spaced from the title. The first entry on this page should begin in the left margin and, if there is a second line in the entry, it must be given a one-half inch hanging indentation. Each entry must also be alphabetized and the entire list must be double spaced both between and within entries.

Example:

Works Cited

- American Society of Health-System Pharmacists. *Consumer Drug Reference*. Bethesda: Consumer Reports., 2007. Print.
- Behrendt, Greg, and Amiira Ruotola-Behrendt. *It's Called a Breakup Because It's Broken*. New York: Broadway, 2005. Print.
- The Boeing Co. *Electronic Flight Bag*. Seattle: Boeing, 2008. Print.
- Brown, Waln K. "Black Female Gangs in Philadelphia." *International Journal of Offender Therapy and Comparative Criminology* 21.2 (1977): 221-28. Rpt. In *Female Gangs in America: Essays on Girls, Gangs and Gender*. Eds. Meda Chesney-Lind and John M. Hagedorn. Chicago: Lake View, 1999. Print.
- "Dell Computer Corporation." *Hoover's Company Records-In Depth Records*. 15 Sept. 2008. LexisNexis Academic. Web. 2 Oct. 2008.
- Denno, Deborah W. "Crime Causation: The Field." *Encyclopedia of Crime and Justice*. Ed. Joshua Dressler. Vol. 1. New York: Macmillan, 2002. Print.
- Ehrenreich, Barbara. *Nickel and Dimed: On (Not) Getting By in America*. New York: Metropolitan, 2001. Print.
- Evans, Kim Masters. *The American Economy*. Detroit: Gale, 2007. Print. Information Plus Ref. Ser.
- Frauenfelder, Mark. "Errol Morris' Film: 'Stand Up to Gadgets.'" Weblog Entry. Boing Boing blog, 9 Sept. 2008. Web. 27 April 2009.
- Gibaldi, Joseph. *MLA Handbook for Writers of Research Papers*. 6th ed. New York: MLA, 2003. Print.
- "Material." *The New Oxford American Dictionary*. 2nd ed. 2005. Print.
- McDonald's Corporation. *Annual Report*. Chicago: McDonald's, 2009. Print.
- McGregor, Jena. "When Service Means Survival." *Businessweek* 2 Mar. 2009: 26-33. Print.
- "Mental Health Statistics." *Mental Health Disorders Sourcebook*. Ed. Karen Bellenir. 3rd ed. Detroit: Omnigraphics, 2008. 15-22. Print. Health Ref. Ser.
- Meyer, Stephanie. *Breaking Dawn*. New York: Little, 2008. *Ebooks.com*. Web. 9 Sept. 2008.
- Middleton, John T. "Air Pollution." *The Encyclopedia Americana*. 2006 ed. Print.
- Pooh, Winnie the. Personal Interview. 23 Feb. 2009.
- Shakespeare, William. *Hamlet*. Ed. Richard Baines. Sydney: Arnold, 1994. Print.
- Steyn, Mark (MarkSteynOnline). "Republican debates show winners and losers in 2016 election." 10 Oct. 2015, 8:20 p.m. Tweet.
- Time Almanac: 2009*. Chicago: Encyclopedia Britannica, 2009. Print.
- United States. Dept. of Labor. Bureau of Labor Statistics. "Medical Assistants." *Occupational Outlook Handbook 2010-2011*. Washington D.C.: U.S. Government Printing Office, 2010. Print.
- Warner, Megan B., et al. "The Longitudinal Relationship of Personality Traits and Disorders." *Journal of Abnormal Psychology* 113.2 (2004): 217-27. Print.

In-Text Citations-Print Publications

- ⇒ A typical works cited entry begins with the name of the author, editor, translator or narrator and the parenthetical reference starts with the same name.
- ⇒ When the entry has only one author, you only need to provide the author's last name and page number to identify the work.
- ⇒ If your list contains more than one author with the same last name, you must add the first initial. If it is a corporate author, use its full name.
- ⇒ For entries with two or more works by the same author, use the author's last name, title of the work, then page number where it is found. If the author's name is mentioned in the sentence, you don't need to add it to the in-text citation.

Entry with one author

When writing an argumentative paper, it is best to base it on a fundamental truth, value or right instead of specific evidence (Miller 25).

Entry with two or more authors

Corporations have continuous lives regardless of changes in stock ownership (Horngren and Harrison 9).

Entry with a corporate author

The federal government has funded research concerning consumer protection and consumer transactions with online pharmacies (Food and Drug Administration 125).

Entries with two or more works by the same author

Once you understand how assets and liabilities work, you can tell if someone is rich or not (Kiyosaki, *Rich Dad's Escape* 7).

"My overall philosophy is to start small and plant seeds" (Kiyosaki, *Rich Dad Poor Dad* 55).

Entries with two authors with the same last name

Some of the symptoms of stress are: an altered appearance, habits and behavior. Stress, if not managed, can cause biochemical changes as well as bad health (M. Williams 13).

"By no means was I born a criminal. I understood the penalties for my actions all too well" (B. Williams 4).

Entry for an article with no author

Picnics in the park are one of the best ways to relax, especially during the spring and summer months ("A Day in the Park" 10).

- ⇒ For a work in an anthology or collection, enter the name of the author of the work (not the editor) in parentheses. In the list of works cited, the work is alphabetized under the author's last name.

Entry for work found in an anthology or edited collection

In "A Jury of Her Peers," Mrs. Hale describes both a style of quilt and a murder weapon when she utters the last words of the story (Glaspell 210).

Entry for multiple source citations

...as has been discussed elsewhere (Burke 3; Dewey 21).

Entry for a work by title only

As of 2001, at least 300 towns and municipalities had considered legislation regulating use of cell phones while driving ("Lawmakers" 2).

In-Text Citations-Online Publications

⇒ For a webpage, or electronic resource, it is generally preferable that you include the title of the webpage in the text, rather than in parenthetical citation. You should check with your instructor to determine his or her preference. [MLA 6.4.1-4]

Entry for a webpage

Too often we assume that as students write research papers and read textbooks, they are gaining sufficient information literacy skills (*Information Literacy*).

OR

The Association of College and Research Library's *Information Literacy* webpage discusses the assumptions that instructors have of students.

Entry for an electronic resource such as the *Encyclopedia Britannica Online*

The database *Encyclopedia Britannica Online* is an invaluable source for information about American history.

OR

In fresco painting, "the pigments are completely fused with a damp plaster ground to become an integral part of the wall surface" ("Fresco Painting"). [In this instance, "Fresco Painting" is an article in the *Encyclopedia Britannica Online*.]

Works Cited

Modern Language Association of America. *MLA Handbook for Writers of Research Papers*. 7th ed. New York: MLA, 2009. Print.